

Guidance for filling out the BK-form

In accordance with requirements in the Waste Regulations, inorganic (soil/concrete) masses destined for landfill must be declared (basic characterisation, hence “BK”) before receipt at recycling/sorting facilities.

It is the duty of the waste producer to carry out the basic characterization. This is done by filling in the BK form that is downloaded. The form can be filled in digitally.

It is compulsory that the form is filled in with the following data:

1. Origin of the waste and customer data

- **Waste producer;** Waste producer means the entity who originates the waste and decides that the waste must be removed from the original address.

2. Description of the waste

- **Waste type and code (fraction number);** The waste must be classified with a type code. The fraction that is dominant in the waste must be stated. Only one code per delivery.
- **Degree of contamination:** All masses received are treated as contaminated, until proven otherwise (by analysis)
- **Analysis:** Please check the form if you have attached analysis documentation. If analysis-documentation is not attached, or documentation is considered insufficient the masses will allowed to be taken in, but it will be considered as contaminated.
- **Exceptions;** waste that is always inert and/or does not need analysis to be characterized is brick and porcelain. Such types of waste are inert waste.

3. For soil

- **Documentation of TOC** (organic content) and contaminant levels are necessary if treated as clean soil. We need analysis of metals, oil and PCBs.
- If data is lacking we can accept the masses, but it will be treated as contaminated. There are strict requirements for TOC at landfills. If there is a TOC analysis, we ask that you tick off whether the levels are above 3 or 5%.

4. For concrete (demolition masses, “rivemasser”)

- **"Clean" or contaminated concrete:** If there is paint or plaster on the concrete, this must have been sampled and documented that it is not hazardous waste. If this documentation is missing, the concrete is considered contaminated.
- **"Clean"** must satisfy requirements for utilization in accordance with §14a of the waste regulations. If this documentation is missing, the concrete is considered contaminated
- **Content of rebar;** to find the correct code, it is necessary to clarify whether the concrete contains reinforcement material, rebar.

5. Waste that are delivered regularly

- Only fill in if you are to deliver several deliveries with the same analysis documentation
- **Uniform waste** that arises more or less continuously from similar processes can follow a procedure where the waste is basically characterized only on first delivery.
- For first delivery, this must be stated
- For subsequent delivery, this must be stated in the form

6. Your (the customer's) signature with date